

## **West Eyreton School Student Cybersafety Agreement**

### **Rationale**

West Eyreton School has an obligation to maintain a safe physical and emotional environment. This responsibility has increasingly being linked to the use of the Internet and e-learning Technologies (ICT), and a number of related cybersafety issues. The Internet and ICT devices/equipment bring great benefits to the teaching and learning programmes, and to the effective operation of the school.

The BOT at West Eyreton School places a high priority on providing the school with Internet facilities and e-learning resources which will benefit student learning outcomes, and the effective operation of the school.

However, the Board recognises that the presence in the learning environment of these technologies, can also facilitate anti-social, inappropriate, and even illegal material and activities. The school has the dual responsibility to maximise the benefits of these technologies, while at the same time to minimise and manage the risks.

The Board thus acknowledges the need to have in place rigorous and effective school cybersafety practices which are directed and guided by this cybersafety policy.

## West Eyreton School Student Cybersafety Agreement

***Read this agreement carefully. Then keep it so you can check with it again. That way you will not forget what it says.***

**These are the important rules that I must follow:**

**I understand that I cannot use** school ICT equipment until my parent(s) and I have signed my user agreement form (see last page) and the completed form has been returned to school.

1. I can only use the computers, other school ICT equipment and personal BYOD devices for my schoolwork.
2. It is important to keep safe while using the Internet and e-mail. This means I must follow the school's safety procedures.
3. I can only go online or access the Internet at school when a teacher gives me permission.
4. I understand that I must not, at any time, use the Internet, email, or any ICT equipment to be mean, rude, offensive, or to bully, harass, or in any way harm anyone else connected to our school, or the school itself, even if it is meant as a 'joke'.
5. I must be sensible when using e-mail. I know that I must not send messages which I would not want my parents or teacher to read, even as a joke.
6. I agree that: While at school, I will not attempt to search for things online that I know are not acceptable at our school. This could include anything that is rude or violent or uses unacceptable language such as swearing. I will also make no attempt to get around, or bypass, security, monitoring and filtering that is in place at our school.
7. If I find anything mean or rude or things I know are not acceptable at our school on any ICT equipment, I will not show others and I will get a teacher straight away.
8. I understand that I must not download or copy any files such as music, videos, games or programmes without the permission of a teacher. This is to ensure we are following copyright laws.
9. I must have completed the ***Bring Your Own Device (BYOD) Agreement*** before I bring any ICT equipment/devices from home. Allowable devices include tablets and laptops and are specified in the school's BYOD Policy.
10. I will not connect any device (such as a USB drive, camera or phone) to school ICT equipment or run any software, without a teacher's permission. This includes all wireless technologies.
11. I will respect and treat all ICT equipment/devices with care. This includes: not intentionally disrupting the smooth running of any school ICT systems, not attempting to hack or gain unauthorised access to any system, following all school cybersafety procedures, and not joining in if other students choose to be irresponsible with ICT equipment.
12. I understand that if I break these rules, the school may need to inform my parents. In serious cases the school may take disciplinary action against me. I also understand that my family may be charged for repair costs.

**I understand that if I break this agreement in any way I may lose the right to use ICT equipment at school. The school may also take disciplinary action against me.**

**WEST EYRETON SCHOOL**

**School Student Cybersafety Agreement**

I have read and discussed my Student Cybersafety Agreement with my parents, and I know what the school rules and procedures are about the use of all technologies and the Internet. I know that if I break these rules there will be serious consequences:

- I might lose the right to use school ICT equipment.
- The school may also take disciplinary action against me, which may involve law enforcement.

**Name:** ..... **Class:** .....

**Signature:** ..... **Date:** .....



**Parents/Caregivers**

I have read the Student Cyber Safety Agreement and understand that there may be severe consequences if the rules are broken. I have gone over the information with my child and explained its importance. I also understand that theft or damage to equipment could result in home receiving a bill for the cost of replacement parts or repairs.

**I understand that West Eyreton School will:**

- Do its best to enhance learning through the safe use of ICT and other technologies. This includes working to restrict access to inappropriate, illegal or harmful material on the Internet or school ICT equipment/devices at school, or at school-related activities
- Work progressively with children and their families to encourage and develop an understanding of the importance of cybersafety through education designed to complement and support the user agreement initiative.
- Keep a copy of this signed user agreement on file

**My responsibilities include:**

- I will read this cybersafety user agreement document
- I will discuss the information with my child and explain why it is important
- I will return the signed agreement to the school
- I will support the school's cybersafety programme by encouraging my child to follow the cybersafety rules, and to always ask the teacher if they are unsure about any use of ICT equipment.
- I will contact the Principal or School Cybersafety Officer to discuss any questions I might have about cybersafety and/or this user agreement and I am welcome to do this at any time.

I give my permission for ..... Room ..... to be given access at school to the Internet.

**Name:** ..... **Signature: Parent/Caregiver:** .....

**Date:** .....

**Please return this to the office after it has been signed.**

**Please note:** This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

**Additional information can be found on the NetSafe website [www.netsafe.org.nz](http://www.netsafe.org.nz)**